

डॉ. (श्रीमती) पंकज मिश्रा
(पूर्व कुलपति, बीपीएस महिला विश्वविद्यालय, हरियाणा)
महाराष्ट्र

Dr. (Mrs.) Pankaj Mittal
(Former Vice Chancellor, BPS Women University, Haryana)
Secretary General



भारतीय विश्वविद्यालय संघ
ए०आई०यू० हाउस, 16, कॉमरेड इंद्रजीत गुप्ता मार्ग
(कोटला मार्ग), नई दिल्ली-110 002

Association of Indian Universities
AIU House, 16, Comrade Indrajit Gupta Marg (Kotla Marg),
New Delhi-110 002

F.No. AIU/Estt/JSSports/Deputation/2025/4671
25.05.2025

Dear Vice Chancellor,

As you are aware that the Association of Indian Universities (AIU) is a premier body representing the academic community of Indian universities. Established in 1925, AIU plays a vital role in promoting and coordinating university activities across India, including academic exchange, research collaboration, policy advocacy, and inter-university sports. It serves as a key link between universities and the Government of India, UGC, and International organizations in matters related to higher education.

In this connection, I would like to inform that the Sports Division of the Association of Indian Universities (AIU) oversees and promotes sports in Indian universities by coordinating Inter-Zonal/National inter-university championships annually. It plays a key role in developing talent, selecting teams for international events, shaping sports policies, and collaborating with national sports bodies. This division is vital in strengthening the sports culture within higher education and supporting the broader national sports framework.

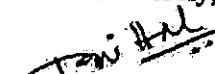
Over the past few years, the scope and volume of activities under the Sports Division have grown manifold on account of significant increase in the number of Inter-university tournaments, enhanced coordination with national and international sports bodies, emphasis on inclusion of sports in the National Education Policy (NEP) 2020 framework and expansion of AIU's role in selection and preparation of Indian University teams for World University Games and other global platforms. The sports division is currently operating under one Joint Secretary and to strengthen the current workforce and administrative capacity, a proposal is under consideration for appointment of experienced and dynamic Officer, at level of Joint Secretary (Pay Level 13) to meet new challenges towards achieving its objectives with renewed vigor in AIU.

It is, therefore, requested that an officer at the level of Joint Secretary (Pay Level 13) may be nominated for deputation from your esteemed University/Organisation to AIU, initially for a period of two years. This period of deputation may be extended further, subject to requirements and in lines with GoI guidelines. The advertisement for the position and the application format is enclosed. The terms and conditions of deputation will be mutually agreed upon in accordance with the GoI guidelines.

I shall be grateful if you could personally look into the matter and arrange for the nomination of suitable officers for deputation to AIU.

With kind regards,

Yours sincerely,


(Pankaj Mittal)

Encl: As stated

To : The Vice Chancellors of all member Universities.

AIU House, 16, Comrade Indrajit Gupta Marg (Kotla Marg), New Delhi-110 002

Phone: +91-11-2323 6105 Fax: +91-11-2323 2131 E-mail: agoffice@aiu.ac.in; pankajugc@gmail.com; Website: www.aiu.ac.in

ASSOCIATION OF INDIAN UNIVERSITIES

F.No.:AIU/Estt./JSSports/Deputation/2025

Date:25.05.2025

VACANCY NOTIFICATION

Association of Indian Universities invites applications from eligible candidates for filling up of post of Joint Secretary (Sports) on deputation basis. Details are as under:-

| | |
|----------------------|--|
| Name of Post | Joint Secretary (Sports) |
| Pay Level | Level 13 |
| Job Profile | The position of Joint Secretary (Sports) will be entrusted with Planning and execution of the annual sports calendar, including national and zonal inter-university tournaments, Liaison with national sports federations, the Ministry of Youth Affairs & Sports, international bodies, Capacity building of university sports infrastructure and personnel, Policy formulation for student-athlete welfare and scholarships, Budget planning and oversight for sports-related activities, etc. |
| Period of Deputation | 2 years (extention, if any, will be as Govt. /DoPT Guidelines) |
| Age | Below 56 years, as on the last date of the receipt of the application. |
| Eligibility | <p><u>Educational:</u> Master's Degree, prefreably in Physical Education/Sports Sciences or a related field.</p> <p><u>Experience:</u>Officers, with relevant experience of Inter-University sports in Central Government/State Government/Autonomous Bodies/Institutions of Higher Education, holding analogous post on regular basis OR with 5 years of regular service in Pay Level 12.</p> <p><u>Note:</u> The terms & conditions of deputation shall be governed by DoPT OM No.6/8/2009-Estt.(Pay II) dated 17.06.2010 & as amended time to time.</p> |

Terms & Conditions:

1. Application as per the prescribed format (Annexure-I) is to be submitted within One month of issue of the Advertisement.
2. The position is to be filled on deputation basis for the specified period. No absorption shall be allowed.
3. The departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

4. Applications which do not meet eligibility criteria given in the vacancy notification or found incomplete/deficient will summarily be rejected.
5. Candidate must fulfil the educational qualifications, experience and other criteria as on the closing date of application. Merely fulfilling the eligibility criteria would not entitle a Candidate to claim for Interview or Selection. Qualifications, Service Record/Experience, etc. shall be verified at the time of Interview. If any candidate is found ineligible while verifying the documents, he/she shall not be allowed to take up interview.
6. The fixation of pay/deputation (duty) allowance shall be governed by instructions issued by DOP&T from time to time.
7. Applications in the prescribed format (Annexure-I), complete in all respects, of eligible and willing candidates whose services can be spared immediately on selection, may be forwarded, through proper channel, together with all necessary documents i.e. Cadre Clearance, Vigilance Clearance, Integrity Certificate alongwith attested copies of up-to-date APARs of last five years, so as to reach the Secretary General, Association of Indian Universities, 16, AIU House, Comrade Inderjit Gupta Marg, New Delhi 110002, latest by 24.06.2025.
8. It is clarified that any form of conditional forwarding from the employer or applications received without the prescribed documents and Certificate from the Employer shall be summarily rejected.
9. No TA/DA shall be payable in case a candidate is called for an interaction with the Selection Committee for the post.
10. AIU reserves the right not to fill up the aforementioned vacancy.

BIO-DATA PROFORMA

Name of the Post applied for:-----

| | | | | | | |
|---|---|------|----|---|---|--|
| Name of the Post applied for: _____ | | | | | | |
| 1 | Name and Address (in Block letters) | | | : | | |
| 2 | Date of Birth (In Christian era) | | | : | | |
| 3(i) | Date of entry into service | | | | | |
| (ii) | Date of retirement under Central/State Govt. Rules | | | | | |
| 4 | Educational qualifications | | | : | | |
| 5 | Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same). | | | : | | |
| Qualifications/Experience required as mentioned in the advertisement/vacancy circular | | | | : | Qualifications/experience possessed by the officer | |
| Essential: | | | | | Essential: | |
| A) Qualification | | | | | A) Qualification | |
| B) Experience | | | | | B) Experience | |
| Desirable: | | | | | Desirable: | |
| A) Qualification | | | | | A) Qualification | |
| B) Experience | | | | | B) Experience | |
| 5.1) Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the AIU at the time of issue of Advertisement in the AIU's website. | | | | | | |
| 5.2) In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate. | | | | | | |
| 6 | Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post. | | | : | | |
| 6.1) Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied. | | | | | | |
| 7. Details of Employment, in chronological order (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient): | | | | | | |
| Office/ Institution | Post held on regular basis | From | To | *Pay Band and Grade Pay/Pay Scale of the post | Nature of duties (in detail) highlighting experience required | |

| | | | | | |
|--|--|--|--|-----------------------|--------------------------|
| | | | | held on regular basis | for the post applied for |
| | | | | | |

***Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and, therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:**

| Office/Institutions | Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme | From | To |
|---------------------|---|------|----|
| | | | |

| | | | |
|---|---|---|--|
| 8 | Nature of present employment i.e. Ad hoc or Temporary or Quasi-permanent or Permanent | : | |
|---|---|---|--|

| | | | |
|---|--|---|--|
| 9 | In case the present employment is held on deputation/contract basis, please state :- | : | |
|---|--|---|--|

| | | | |
|------------------------------------|---|---|--|
| a) The date of initial appointment | b) Period of appointment on deputation/contract | c) Name of the parent office/organization to which the applicant belong | d) Name of the post and pay of the post held in substantive capacity in the parent organization. |
| | | | |

9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and integrity certificate.

9.2 Note: Information under Column 9 (c) & d above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.

| | | | |
|----|---|---|--|
| 10 | If any post held on deputation in the past by the applicant, date of return from the last deputation and other details: | : | |
| 11 | Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column:- | : | |
| | (a) Central Government. | : | |
| | (b) State Government | : | |
| | (c) Autonomous Organization | : | |
| | (d) Government Undertaking | : | |
| | (e) University | : | |
| | (f) Others | : | |

| | | | |
|----|--|---|--|
| 12 | Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade. | : | |
| 13 | Are you in Revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. | : | |
| 14 | Total emoluments per month now drawn | : | |

| | | |
|---------------------|-----------|------------------|
| Basic Pay in the PB | Grade Pay | Total Emoluments |
| | | |

15 In case the applicant belongs to an Organisation which is not following the Central Government Pay-Scales, the latest salary slip issued by the Organisation showing the following details may be enclosed:

| | | |
|---|---|------------------|
| Basic Pay with Scale of Pay and rate of increment | Dearness Pay/Interim relief/other Allowances etc. (with break-up details) - | Total Emoluments |
| | | |

| | | | |
|-----|--|---|--|
| 16A | Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the vacancy circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient) | : | |
|-----|--|---|--|

| | | | |
|-----|---|---|--|
| 16B | Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects. (ii) Awards/ Scholarships/ Official Appreciation. (iii) Affiliation with the professional bodies/ institutions/ societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition. (vi) any other information. (Note: Enclose a separate sheet if the space is insufficient) | : | |
|-----|---|---|--|

| | | | |
|----|--|---|--|
| 17 | Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract) | : | |
|----|--|---|--|

(The option of 'STC'/'Absorption'/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")

| | | | |
|----|--------------------------|---|--|
| 18 | Whether belongs to SC/ST | : | |
|----|--------------------------|---|--|

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Date :-

Signature of the Candidate

Address:-

Contact No.

Continued:-

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. **Also certified that:**
- i. There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____.
 - ii. His/Her integrity is certified.
 - iii. His/Her CR Dossier (photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above) are enclosed.
 - iv. No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)



MAHARSHI DAYANAND UNIVERSITY, ROHTAK
(A State University established under Haryana Act No. XXV of 1975)

NAAC ACCREDITED 'A+' GRADE

Email: dr.estb.nt@mdurohtak.ac.in

ESTABLISHMENT NON-TEACHING BRANCH

Establishment Branch(Non -Teaching)

Endst. No. EN-4/200(Vol.-VI)/2025/ 7025-26

Dated: 05/06/25

Copy of letter No. F.No. AIU/Est/JSSports/Deputation/2025/9671 dated 25.05.2025 received from Dr. (Mrs.) Pankaj Mittal, Secretary (General), Association of Indian Universities, New Delhi is forwarded to the following for information and necessary action:-

1. Librarian, Vivekananda Library, Maharshi Dayanand University, Rohtak with the request to display on the notice board.
- ✓ 2. Director, University Computer Centre, Maharshi Dayanand University, Rohtak with the request to display on the University website.

D.A. as above

G. S. [Signature]
05/06/25

R. [Signature]
05/06/25
Superintendent (Estt. NT)
for REGISTRAR

CD